

Community Commons

(Downtown – Area on East Wooster Street just west of 143 East Wooster)

Community Commons is owned by the City of Bowling Green and written permission must be obtained from the Safety Director for use of the space.

A written request should be submitted to the Safety Director a minimum of 10 days in advance of the requested date of activity but not more than 45 days in advance.

Details of the request must include:

- ❖ Name of non-profit educational, religious, or civic organization
- ❖ Postal Mailing Address of organization
- ❖ Contact Name and Telephone Info – reachable during the event
- ❖ Contact email address
- ❖ Day/Date of request
- ❖ Start and End Time of the request
- ❖ Charitable Organization the funds will benefit

Requesting organization and members must be able to maintain pedestrian flow. In other words you may not block ingress/egress or the ability for pedestrians to pass.

One organization may reserve the space no more than once monthly. Each request must be submitted separately.

If use for bake sale or any other food dispensing, the set up must comply with the rules established by the Wood County Health Dept (419-352-8402) for safe food handling and food vending.

The area must be kept clean and litter free.

Organizations may not stretch electric cords across the pedestrian walk area which would require pedestrians to step over the cord.

When the organization has completed its use of the Commons area, the area must be left clean, litter free, and in the same condition as prior to the beginning of the sale.

Permission for use of Community Commons does not preclude compliance with all other applicable laws or ordinances of the State or City, and as such, the open-container law, the anti-litter laws, or the anti-noise ordinance still continue to fully apply. In the event of an emergency the walkway must be opened for emergency personnel.

The Safety Director will then consider your request and respond accordingly.

Questions Contact the office at 419-354-6204

Submit Written Letters of Request: Safety Director
304 North Church Street
Bowling Green, OH 43402